

JOB DESCRIPTION

TITLE: MEDICAL DIRECTOR
DEPARTMENT MISSOURI POISON CENTER

GENERAL SUMMARY

Responsible for providing clinical supervision, clinical consultation, develop of medical guidelines, professional education and staff development for the Missouri Poison Center. Additionally, provides assistance to director in quality assurance activities, departmental policy and administration of grants and contracts while demonstrating active involvement in toxicology as evidenced by education, research and publications.

DUTIES AND RESPONSIBILITIES

1. Satisfy mandatory certification criteria and maintain Regional Certification of the Poison Center by having and maintaining subspecialty board certification in Medical Toxicology.
2. Together with the Managing Director develop policies, procedures, guidelines, and protocols for the Center.
3. By review and update, assure technical and medical accuracy of medical treatment guidelines developed by the poison center and formally approve them as a risk management measure.
4. Oversee the patient care toxicology services of the Poison Center including the clinical and information consultations provided by RN and RPh specialist staff.
5. Provide 24/7/365 immediate consultation to staff and health care practitioners within Missouri for complex or severe patient cases.
6. Together with the Managing Director, review and assess performance of the Center activities.
7. Perform regular review of Center cases as the foundation of a medical quality assurance program.
8. Provide oversight of all quality assessment activities in the Center.
9. Participate in training of new staff members and ongoing staff development.
10. Develop lectures and teach toxicology to medical professionals in training and in practice as opportunities arise. Develop lectures and teach graduate-level toxicology to medical students, residents, and practitioners of medicine, as well as allied health professionals
11. Maintain updated knowledge and skills in all classes of medical toxicology (drugs, plant and animal toxins, pesticides, common poisons, industrial hazardous materials, weapons of mass destruction, environmental pollution) by continuous review and integration of medical

literature, participation in specialist academic conferences, and contributions to the academic field through research, writings, peer review, presentations, and other scholarly service.

12. Provide consultation on issues related to poisoning, toxins, and environmental health to local, state, and federal public health and safety officials.
13. Collaborate as requested with the Missouri Department of Health and Senior Services.
14. Prepare state and federal grant applications and manage projects.

Qualifications for Position

1. Valid license as a physician in Missouri by the Missouri Board of Medicine.
2. Current Board Certification in Medical Toxicology as well as a primary medical specialty.
3. Staff privileges at one or more area hospitals.
4. Ability to communicate effectively with a range of clients from the general public to executive staff to elected officials.

Supervisory Relationships

1. This position reports administratively to the Managing Director of the Poison Center.
2. The Medical Director directs and oversees all clinical activity of the Poison Center by all staff members.